



**Some Important Guidelines and Mail IDs to Examinees for 1st Semester
Examination, 2022 Under BKU**

1. UG 1st SEMESTER examinees are advised to **visit the websites of the Bankura University and our college regularly** and follow the instruction provided by the controller of examination.
2. The electronic Question Paper of any exam would be made available **30 minutes** before the commencement of the examination on the day of the examination. All examinees can download the question paper through his/her **Login ID**.
3. The answer sheet must contain the following information such as UID Number, Name, Institution of Examinee, Subject, Course Title, Course Code (as per syllabus) and Course Id (follow question paper).
4. Examinee can use maximum 10 pages of A4 size paper or of similar size and for Mathematics, Physics; Chemistry student can use maximum 12 pages of A4 size paper or paper of similar size. Examinee must assign page numbers on their answer scripts in ascending order.
5. After completing the examination, **the candidates / examinees will have to scan the Answer Script** using Document Scanner Apps available in *Google Play Store* like *Adobe Scan, Camera Scanner*, etc. and **SAVE the FILE in .PDF format**. Care should be taken to ensure that scan is **NOT HAZY** and is **LEGIBLE/READABLE**. The size of the electronic answer script is limited 9 Mb and file must be saved in PDF format.
6. **The FILE NAME** should be as follows: **UID_COURSE ID_SUBJECT_COLLEGE CODE_DATE**. Thus, for example, if the UID of the candidate / examinee is 17001010101 and COURSE ID of the Course/ Paper is 60101 College code is 122 Subject- Bengali Date 23.02.2022, then the **FILE NAME should be: 17001010101_60101_Bengali_122_23022022**.
7. **The college code of our college is 122.**
8. The Answer Script of the candidate / Examinee for that particular Paper have to be submitted by mail to the specified mail id within one hour of end of examination. Students who are unable to submit answer scripts electronically are advised to visit the facilitation center (own college) to submit a hard copy of the answer script within two hours of end of the examination. The specified Mail IDs are displayed in department wise.

DEPARTMENT OF BENGALI:

SEMESTER I	
AHBNG 101C1	kjrbengali10111@gmail.com
AHBNG102C2	kjrbengali10112@gmail.com
AHBNG103-GE-1	kjrbengali10114@gmail.com
APBNG101C-1A	kjrbengali10118@gmail.com
AP103C-MIL-1	kjrbengali10119@gmail.com

DEPARTMENT OF PHILOSOPHY:

SEMESTER I	
AHPHI 101C	kjrcore.semone@gmail.com
AHPHI 102 C	kjrcore.semone@gmail.com
AHPHI 103GE	kjrge.sem1@gmail.com
APPHI 101C – 1A	kjrprog.sem1@gmail.com



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DEPARTMENT OF ENGLISH:

SEMESTER I	
ALL PAPER	222englishm@gmail.com

DEPARTMENT OF HISTORY:

SEMESTER I	
AHHST 101C-1 (10411)	10411to10412kjr@gmail.com
AHHST 102C-2 (10412)	10411to10412kjr@gmail.com
AHHST 103GE-1 (10414)	10414kjr@gmail.com
AHHST 101C-1A(10418)	10418kjr@gmail.com

DEPARTMENT OF COMMERCE:

SEMESTER I	
All Papers	kjrggdc.bku.com@gmail.com

DEPARTMENT OF GEOLOGY:

SEMESTER I	
SH GEL-101C-1(T) (12011)	122geology1@gmail.com
SH GEL-102C-2(T) (12012)	122geology3@gmail.com

DEPARTMENT OF PHYSICS:

SEMESTER I	
GENERIC	physics12414@gmail.com

DEPARTMENT OF ENVIRONMENTAL STUDIES:

SEMESTER I	
All Papers	kjrenvs11800@gmail.com

S/d-
Officer-in-Charge
KJRGDC, Mejia